



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

**Oak Park Village Hall, Room 101
123 Madison Street, Oak Park, IL 60302**

May 29, 2019 at 9:00 am

MEETING NOTES

Members Present:

Elmwood Park Police Chief Frank Fagiano
Elmwood Park Police Deputy Chief Andy Hock
Elmwood Park Fire Chief Michael Terzo
Elmwood Park Fire Deputy Chief Kevin Flaherty
Forest Park Police Chief Tom Aftanas
Forest Park Fire Chief Bob McDermott
Oak Park Police Chief LaDon Reynolds
Oak Park Police Deputy Chief Joseph Moran
Oak Park Fire Chief Tom Ebsen
Oak Park Fire Deputy Chief Pete Pilafas
Park Ridge Executive Officer to the Chief of Police Tom Gadomski
River Forest Police Chief Jim O'Shea
River Forest Fire Chief Kurt Bohlmann

WSCDC:

Executive Director Brian Staunton
Deputy Director Amy Kosinsky
Administrative Assistant Chris Randall

Others in attendance:

Oak Park Records Supervisor Erin Lech
Oak Park IT Alan Nepomuceno
Oak Park IT Tomas Kilikevicius

Call to Order

Chief Aftanas called the meeting to order at 9:11 am.

Approval of Minutes from March 27, 2019 meeting

Motion to approve by Chief McDermott, seconded by Chief O'Shea, motion passed.

Executive Director's Report

Executive Director Staunton reported....

Staffing

Telecommunicator Stacey McCulloch was named WSCDC Telecommunicator of the Year during National Telecommunicator Week on April 16th.

Trainee Tae Hoon Oh continues in training. We anticipate that he will finish the training process around August 1st.

Telecommunicator Nick Risicato resigned his position with WSCDC. His last day was February 27th. Supervisor Jodi Mavrinac also resigned her position with WSCDC. Her last day was April 9th.

Irene Sandner, Irene Ruiz and Danielle Howard have all began the training process as telecommunicators.

We have begun the process to promote a new supervisor to replace Supervisor Mavrinac. Director Staunton anticipates the process will be complete by the end of June, with an August 1st promotion date to coincide with Tae Hoon Oh completing the training process and being counted as a TC.

Telecommunicator Collective Bargaining

The collective bargaining process is ongoing. We have met with the union on February 28th, March 26th and April 22nd. We continue to make progress in these sessions. We have begun discussing some more substantial economic issues that are outstanding.

The talks continue. However, they have slowed do to the ongoing inquiry from the US Department of Labor that we are needing to contend with. Our next meeting with the Tc's is scheduled for June 26, 2019. Hopefully, we will have a decision by the Department of Labor by then as to the inquiry and findings.

Deputy Director Kosinsky's, current statistics were reviewed.

Budget FY 2020

We are in the beginning stages of 2020 budget planning. The draft will be ready for by the July Operations Committee Meeting.

Mission Critical Partners PSAP

Have completed their field work on the PSAP evaluation. The final report will be presented to the board by the end of June.

A receiver has been disabled and removed for repair by Chi Comm from WSCDC. Bleed over from the band 8 to the main band was an issue. The static is a temporary issue caused by the removal.

The upgrade build of the crash report rolled out on April 3rd version 19.1 has had nothing but issues. Director Staunton has been in constant daily communication with Central square stressing the urgency of getting this fixed.

US Digital Design Project

We continue to move forward on the US Digital Design Project. On May 8th, John Spanbauer was onsite to do the physical install of the equipment in the dispatch center. Oak Park is fully installed and the other agencies are on schedule to receive and or have their equipment installed. On May 9th, he provided training to the dispatch administrative personnel on managing the new system and provided training to some of the fire station personnel on some of the features of the new system and using the system once it goes live.

The next step in the project is working with US Digital Design to program the system to meet WSCDC and the fire agencies specifications, working with Central Square to ensure that the CAD interface will be ready and transfer the necessary data to the system, and working with Chicago Communications to ensure that the radio system will interact with the radio properly.

While the project is on track, Director Staunton is anticipating the system should go live in the July-August timeframe.

Central Square has committed to Director Staunton that the interface with the US Digital system will be ready by the end of June.

A control station has been ordered for the radio piece of the US Digital system. Chicago Communications will install it Mid-June.

Cook County Dashboard / Brazos E-citation / Central Square Interface Discussion

In early March, all five police departments met with representatives of Tyler Technologies reference their partnership with Cook County on an E-Citation platform that they are implementing. The base software is paid for by Cook County. All five police departments are planning on moving forward with Brazos platform. Brazos is a Tyler product that has partnered with Cook County for electronic submission of their state tickets to their court systems. Cook County is trying to go paperless by the end of 2019.

The Cook County Dashboard project gives a back end look to our CAD system to the Cook County Sheriff's police in real time. More information can be shared across municipalities in Cook County. It will also give access to the agencies as to what's going on inside the Sheriff's department (warrants, etc.).

An option that all five departments are interested in is the possibility of an interface with the Central Square MCT and RMS systems. The total cost of the project to implement the interface would be about \$27,000.

All five police departments are also meeting with leadership of the Cook County Sheriff's Police on May 17th to look at a project that would allow police departments in the area to share data for crime mapping and analytic purposes. If the agencies want to move forward with this, it will require WSCDC to provide Cook County with a SQL view to the CAD servers to provide data. To have this built by Central Square would cost an additional \$11,000.

WSCDC has \$15,000 budgeted for software enhancements such as this. Director Staunton has had some discussions with Central Square about bringing down the prices of these purchases. They have indicated that they may be willing to discount both projects by 10% contingent upon executing both projects.

The board is looking for formal recommendations from the Operations Committee on how to proceed with the projects financially between agencies.

Before moving forward, John Kelly will be sent the contracts to ensure the project doesn't violate any previous contracts.

Eddie Lindsey from Skokie (a previous employee of Central Square) did a high-level look at our CAD and RMS system. He offered an initial analysis of any gaps that need to be closed. For him to do more of a detailed analysis and training of personnel he is asking for \$6,700. His quote, that includes a detailed scope of proposed work will be forwarded to the Operation Committee Members for review. The option of exchanging unused modules for ones needed will be included in the scope.

Adjournment

The meeting was adjourned @ 9:55 am, by Chief Reynolds, seconded by Chief Fagiano.

Respectfully Submitted,

Chris Randall, Administrative Assistant