



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

Park Ridge City Hall, Council Chambers Room
505 Butler Place, Park Ridge, IL 60068
March 27, 2019 at 9:00 am

MEETING NOTES

Members Present:

Elmwood Park Police Chief Frank Fagiano
Forest Park Police Chief Tom Aftanas
Forest Park Fire Chief Bob McDermott
Oak Park Police Deputy Chief Frank Limon
Oak Park Fire Deputy Chief Pete Pilafas
Park Ridge Police Chief Frank Kaminski
Park Ridge Police Sergeant Richard Ryan
River Forest Police Chief Jim O'Shea
River Forest Fire Chief Kurt Bohlmann

WSCDC:

Executive Director Brian Staunton
Deputy Director Amy Kosinsky
Administrative Assistant Chris Randall
IT Paul Voyda

Others in attendance:

Oak Park Records Supervisor Erin Lech
Oak Park IT Alan Nepomuceno
Oak Park IT Tomas Kilikevicius

Call to Order

Chief Aftanas called the meeting to order at 9:04 am.

Approval of Minutes from January 30, 2019 meeting

Motion to approve by Chief McDermott, seconded by Chief Fagiano, motion passed.

Executive Director's Report

Executive Director Staunton reported....

Staffing

Trainee Tae Hoon Oh continues training. We anticipate that he will finish the training process around July 1st.

Telecommunicator Nick Risicato resigned his position with WSCDC. His last day was February 27th. Irene Sandner has been hired to replace him. Director Staunton anticipates she will start on April 8th.

Telecommunicator Collective Bargaining

The collective bargaining process is ongoing. We have met with the union on February 28th and are scheduled to meet with them again on March 26th. We continue to make progress in these sessions. We have begun discussing some of the more substantial economic issues that are outstanding.

Mission Critical Partners-PSAP Study

Early in March we executed our agreement with Mission Critical Partners to do a PSAP evaluation as outlined in the 2019 WSCDC Budget. They will be on site in early April to begin field work for their study. They may reach out to some of the shareholders for more information to assist in their work. The study is anticipated to take between 3 and 4 months to complete. Radios will be within their scope. The main objective is to look at the technical infrastructure for the center but will also be looking at the center as a whole, including staffing and human resources and making recommendations to the WSCDC Board of Directors.

Annual Financial Audit

During the last week of February, Sikich was on site to complete their annual financial audit of the center. There were no main areas of concerns cited by the auditor, and they should be prepared to give their final report to the Board of Directors during their May meeting.

Vacation

Director Staunton will be on vacation the week of April 8th. He will have limited access to email but will be checking email when he can. Deputy Director Amy Kosinsky will be in charge of the center in his absence.

Deputy Director Kosinsky's, current statistics were reviewed.

Projects

The GIS project has made progress. We are working with Superior and other agencies that have the OSSI system. This allowed us to put another layer to the map, which then allowed us to change the street types to match the postal codes.

Now we can complete the GIS project. Oak Park will be first with River Forest following.

Director Staunton introduced Paul Voyda, WSCDC's new IT person. He has jumped right in where Adam Draper left off. The committee welcomed him.

Director Staunton asked the committee to inform their IT personnel that we're expecting version 19.1 of CAD to be dropped on April 2, 2019. This will fix the Illinois Crash report that runs out of date on the 31st of this month. A mupdate should be done to assure all departments are running the most current update.

US Digital Design Project (fire alerting system)

The kick off call happened last week as well as a technical call with Paul and Director Staunton. All IP addresses needed were given as well as the VPN access to get into the servers. We are now working to coordinate programming, training and installation. The equipment is scheduled to be delivered on Monday and is expected to be up and running within 3-4 months.

Brazos E-citations

All five communities are interested in the interface. They are working on getting all towns set up at once.

The decision to do it as a Standalone project or purchase the separate interfaces is on the table.

Central square is offering a 10% discount for all three interfaces (Us Digital, Brazos, SQL Database)

Tyler is offering a better deal.

There is a meeting in the works with Cook County Chief Patel to discuss the analytics and possibly give a demo of what they are doing for other communities.

National TC Week

National TC week begins April 14, 2019. Director Staunton and Deputy Director Kominsky mentioned that department swag is needed and personnel visits were encouraged.

Adjournment

The meeting was adjourned @ 9:55 am, by Chief Fagiano, seconded by Chief O'Shea.

Respectfully Submitted,

Chris Randall, Administrative Assistant