



West Suburban Consolidated Dispatch Center

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Board of Directors Meeting

Forest Park Village Hall, Lower Level Community Room
517 Desplaines Avenue
Forest Park, IL 60130

Date: January 30, 2019 @ 10:00 am

In attendance:

Paul Volpe – Elmwood Park Village Administrator

Timothy Gillian – Forest Park Village Administrator

Cara Pavlicek – Oak Park Village Manager

Chief Frank Kaminski– Park Ridge Police for Joe Gilmore - Park Ridge City Manager

Eric Palm – River Forest Village Administrator

WSCDC

Brian Staunton - Executive Director

Amy Kosinsky – Deputy Director

Chris Randall – Administrative Assistant

Also in attendance...

Elmwood Park Fire Deputy Chief Kevin Flaherty

Forest Park Fire Chief Bob McDermott

Oak Park Police Chief LaDon Reynolds

River Forest Fire Chief Kurt Bohlmann

Attorney Adam Durkin

Call to Order

Village Administrator Gillian called the meeting to order at: 10:08 am.

Approval of Minutes from the November 27, 2018 meeting

A motion was made by Village Manager Volpe, seconded by Village Administrator Palm

Motion approved by voice vote.

Executive Director's Report

Executive Director Staunton reported....

Staffing

Trainee Tae hoon Oh began training on January 7th. Tae brings us back to full staff. We anticipate that he will finish the training process around July 1st.

Prescient Solutions has advised us that Adam Draper will no longer be the WSCDC IT Resource. He is being promoted within Prescient Management. We are beginning the transition process with his replacement, Paul Voyda. We do anticipate that Adam will be with us through the middle to end of February to complete the transition process.

Telecommunicator Collective Bargaining

The collective bargaining process is ongoing. We have met with the union three times since November 7th. We have made progress in the negotiations and have been able to tentatively agree on several topics. We still have several outstanding items to discuss including most of the economic items in the contract. We think the next session will place sometime in Mid-February.

Statistics-2018

The December call stats are included in the packet. In 2018, WSCDC's 9-1-1 call volume was 6.9% over 2017, and the overall call volume was up 1.8% year over year. In 2018, there were 150,926 CAD cases issued, which is a 10.5% decrease over 2017. More than 2,600 calls were reviewed for quality assurance, and 683 subpoenas and audio requests were processed.

Deputy Director Kosinsky's, current statistics were reviewed.

The annual financial reporting as required by the state was due by January 31st. It was submitted on January 18th and it was excepted.

We have begun our fieldwork with Sikich & Lauterbach and Amen to prepare for our financial audit, which is scheduled for February 25th & 26th in the center.

We were informed due to the GASB 75 requirement we are to hire an actuary to look at some of our health insurance benefits for retired personnel. John Richie from Menard Consulting will be doing the work. Mr. Richie comes highly recommended.

CAD Update

We have 22 open tickets with Central Square. The day to day support seems to be ok. However, concern for follow through and lack of support given by Central Square as it relates to the accident module and MCT rollout date deadlines were expressed and discussed by the Operations Committee. As well as the possibility of withholding the next quarterly payment if deadlines are not met.

We have been spending a lot of time looking at the GIS system within WSCDC, but also working with the Oak Park GIS project, making changes to the MSAG to do what we can to sync up the databases. Progress has been made in that regard. As it concerns the suffix fields Director Staunton has asked Central Square if a translation table can be installed on our end to convert the information dumped by the ANI/ANI to put the Ave and Blvd on. We did get Intrado West and AT&T to change the MSAG database to include the St. suffix. We should have several updates by the middle of next week, so Oak Park IT, Alan Nepomuceno can start validations to assure we are lining up.

Approval of Bill Disbursements and Director's Report – November 2018- January 2019

A motion was made by Chief Kaminski, seconded by Village Manager Volpe
Motion approved by voice vote.

Chicago Communications/VHF 800 Radio Improvements Update

The VHF 800 channel continues to be working well. After getting the approval for work from Dominican University we raised the antenna by 75 ft. in the spring. However, leadership has changed, and we are being told that the antenna is not aesthetically pleasing to them. They are asking that it be lowered and/or relocated. A study was done and showed, when that site was lowered we experienced a significant drop in coverage. We will continue to work with them to find an alternative plan. We are holding off on the Riveredge receiver site since significant improvement has been noticed because of other changes that have been made. One alternative site was at an apartment building on Thatcher and North Avenue but, would not be cost effective. Another alternative site, CubeSmart on 1st Avenue in Maywood is seeking compensation for our use of their location.

A motion was made by Village Manager Pavlicek, seconded by Village Administrator Palm to approve US Digital Design's contract for WSCDC's portion of funding, to move forward with the project.
Motion approved by voice vote.

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek to table the vote on approving the third party PSAP consulting contract until the company (Mission Critical Partners) can meet with the Board of Directors to clarify need and expectations.
Motion approved by voice vote.

A motion was made by Chief Kaminski, seconded by Village Manager Volpe that River Forest's Finance Director Rosemary McAdams be appointed WSCDC's Treasurer.
Motion approved by voice vote.

Village Manager Pavlicek introduced Oak Park's New Police Chief, LaDon Reynolds. Chief Reynolds has been the interim chief since April 2018. Congratulations was given.

Closed Session

A motion was made by Village Manager Pavlicek, seconded by Village Administrator Palm to enter closed session @ 11:09 am. Motion approved by voice vote.

Returned from Closed Session & Adjournment

11:50 am

Respectfully Submitted,

Christine Randall, Administrative Assistant