



## **West Suburban Consolidated Dispatch Center**

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### **Board of Directors Meeting**

Elmwood Park Police Department, Lower Level Training Room  
7420 W. Fullerton Avenue, Elmwood Park, IL 60707

**Date:** July 24, 2019 @ 10:00 am

#### **In attendance:**

***Paul Volpe – Elmwood Park Village Manager***

***Oak Park Fire Chief Tom Ebsen for Cara Pavlicek – Oak Park Village Manager***

***Eric Palm – River Forest Village Administrator***

***Park Ridge Police Chief Frank Kaminski for Joe Gilmore – Park Ridge City Manager***

#### **WSCDC**

***Brian Staunton - Executive Director***

***Chris Randall – Administrative Assistant***

#### **Also, in attendance...**

***Attorney Adam Durkin***

***Mario Muceito & Brian Dieker - MGP***

#### **Call to Order**

Village Administrator Palm called the meeting to order at: 10:00 am. Village Administrator Palm proxied the administration of the agenda to Director Staunton.

#### **Approval of Minutes from the May 22, 2019 meeting**

A motion was made by Village Administrator Palm, seconded by Village Manager Volpe  
Motion approved by voice vote.

#### **Executive Director's Report**

Executive Director Staunton reported....

#### **Staffing**

Currently we have four trainees progressing through the training process. We are expecting that the First trainee could be out of training in the next 4-6 weeks, with the others ready in the October-November timeframe.

The supervisor promotional process continues, we have narrowed the field down to the final three candidates, and we will promote the top two based on the conclusion of the process.

Supervisor Jennifer Bonilla has informed Director Staunton that she intends to leave sometime in October.

### **Telecommunicator Collective Bargaining**

The collective bargaining process is ongoing. The last meeting with the union was held on July 11<sup>th</sup> and continued to make progress on all issues including economic issues. The next meeting is scheduled for July 29<sup>th</sup>.

Deputy Director Kosinsky's, current statistics were reviewed.

### **Oak Park GIS**

We continue to work with the Village of Oak Park on the GIS Project. Currently we are working on a process to help ensure that field and dispatch personnel are selecting validated addresses when putting tickets into the CAD system so that the data translates properly.

We are prepared to begin entering multi-unit addresses into the CAD database.

We need to work with the Village of Oak Park to develop a process to inform WSCDC of changes to the address database, so the appropriate changes can be made to the WSCDC database.

### **CAD/RMS Optimization Project**

Eddie Lindsay has begun work on the detailed optimization of the CAD/RMS system. This work began on July 1<sup>st</sup> and is expected to take 6-8 weeks to complete. Currently, he is reviewing the UCR codes and system configurations and making the necessary adjustments and modifications to best utilize the CAD/RMS system. During his initial back end analysis, he found substantial issues. Has completed the first phase of his work. He has cleaned up about 250 UCR codes. He will be reaching out to the records departments to set up individual appointments to go through the changes and any training they may need. Once that is done, he will be reaching out to your investigation and patrol divisions to optimize the way the CAD/RMS is being used on all three platforms.

WSCDC is rolling out two new software's to the TC's in the next 6-8 weeks. The first being Frontline. Elmwood Park is currently using it for their overnight parking and a couple other things and River Forest is preparing to use it. It assists with things like vacation watches as well. We have a license for all five towns to use. Director Staunton invited anyone who is interested to look at the modules to see if it makes sense for their communities. It's very user friendly and allows citizens to add their vehicle to overnight parking themselves. Calling in is no longer necessary.

The second software is Rapid SOS light. It has better triangulation software for incoming cell phone calls. It allows subscribers to put their own info into the system. Has a platform for medical alert

bracelets by their number. This will give us information about the subscriber's medical needs and other pertinent information. They have partnered with Uber to transmit things like what vehicle they are in, their driver and location. We will wait until September to push it out on the floor. This is when it will be an automatic push versus a manual one.

### **US Digital Project**

The US digital project is progressing. Testing took place yesterday. Gateway was fine. However, the CAD interface did not work. Pat Fortunato will be out to look at the Gateway and look at the tone issues that Elmwood Park is experiencing. As soon as the CAD interface issue is resolved we will continue our extensive testing. TC training of the Us Digital system is scheduled for next Tuesday and Wednesday. The system is set to go live August 1<sup>st</sup>. Director Staunton asked that if during the testing, any of the street names are mispronounced to let him know so it can be corrected.

### **Mission Critical Partners**

The final 52-page report has been delivered to the Board for their approval. A presentation for the Board will be scheduled.

### **Approval of Bill Disbursements and Director's Report – May 2019 - July 2019**

A motion was made by Village Administrator Palm, seconded by Village Manager Volpe  
Motion approved by voice vote.

Deputy Director Kosinsky's current statistics were review.

### **MGP Presentation**

Mario Muceito & Brian Dieker from MGP gave a presentation and answered questions about their company from a GIS standpoint.

The Brozos E-citiation & Cook County Dashboard Projects were discussed.

### **Budget FY 2020**

The FY 2020 budget reflects a 5.22% increase. Included in the budget are 3 big items.

Call handling - replacement of the system and recorder. This is a mandate for NG 911 and must be replaced by July 1, 2020.

Partnership with MGP - GIS

Personnel - Mission Critical recommends a second Deputy Director. The IMRF contribution amount has increased and the collective bargaining agreement are playing a big part.

Director Staunton will make changes to the salary portion as requested. The vote on the FY 2020 Budget will be tabled until the next meeting.

### **Closed Session**

A motion was made by Village Administrator Palm, seconded by Village Manager Volpe to enter closed session @ 11:15 am. Motion approved by voice vote.

### **Returned from Closed Session**

11:35 am

### **Outstanding IT Project Approval** - Brozos E-citiation & Cook County Dashboard Projects

A motion was made by Village Administrator Palm, seconded by Village Manager Volpe  
Motion approved by voice vote.

### **Adjournment**

11:40 am

*Respectfully Submitted,*

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Christine Randall, Administrative Assistant