



West Suburban Consolidated Dispatch Center

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Board of Directors Meeting

Village of Oak Park
123 Madison Street, mtg. room 101
Oak Park, IL 60302

Date: August 28, 2018 at 9:30 am

In attendance:

Paul Volpe – Elmwood Park Village Administrator
Timothy Gillian – Forest Park Village Administrator
Cara Pavlicek – Oak Park Village Manager
Eric Palm – River Forest Village Administrator

WSCDC

Brian Staunton - Executive Director
Amy Kosinsky – Deputy Director
Chris Randall – Administrative Assistant

Also in attendance were...

None

Call to Order

Village Administrator Gillian called the meeting to order at: 9:30 am.

Approval of Minutes from the May 22, 2018 meeting

A motion was made by Village Administrator Eric Palm, seconded by Village Manager Volpe
Motion approved by voice vote.

Executive Director's Report

Executive Director Staunton reported....

Staffing

Zekeera Ward was terminated on June 21st.

Ryan Molenstra was hired and will begin his career with WSCDC on August 13th. He has been assigned to our midnight shift.

Superion Support Tickets

We have seen the number of support tickets reduced to open tickets. The average age of an open support ticket is currently 195 days. Most of the older tickets have been advanced for development for enhancement requests. Open support tickets were included in the packet.

Superion is merging again for the 3rd time in 2 years with Tritech Technologies and Apteian Public Sector & Healthcare.

The center experienced a 22-hour outage on the main radio band. It was determined by AT&T the issue was due to the weather and the flooding of the Oak Park central office on Lake Street, 7 RTNC circuits failed. Cables were switched out. Since the outage we have had more stability.

We were approved by Homeland Security to be given TSP coding on all of our lines to ensure that we receive priority services/repair when outages occur no matter what day or time of day.

The letter from the Union to “Demand to Bargain” is expected within the week.

Measures to further sound proof the room are ongoing. Additional ceiling panels are being researched and we are looking at replacing the metal fascia on the dispatch furniture to deaden the sound.

Motion to accept the Director’s Report

A motion was made by Village Administrator Eric Palm, seconded by Village Manager Volpe Motion approved by voice vote.

Statistics

Deputy Director Kosinsky’s, statistics were reviewed.

Approval of Bill Disbursements – May 2018- July 2018

A motion was made by Village Administrator Eric Palm, seconded by Village Manager Volpe Motion approved by voice vote.

VHF/ Radio Update

We installed police radio receivers at Hatch school. It now serves as a dual site with fire as well. Within the last 2 weeks a radio receiver has been put at Forest Park Police Station, 517 Deplaines, Forest Park to bolster the signal. Talks continue with Riveredge Hospital’s corporate entity about implementing a lease agreement for the housing of our equipment. Their concern lies in the responsibility of the equipment should something happen to it. Director Staunton is talking to condo association for the building located at the intersection of North and 1st Avenue. Also, a storage building located at the intersection of 1st Avenue and Lake St. Adjustments to the antenna at WSCDC to face westward were made for improvement for Forest Park. The area west of the Forest Preserve is the biggest area of disruption currently.

CAD Update

CAD Version 18.1 was deployed in late June early July. After the mupdates we were told that we would be able to ability to run NCIC and LEADS information from related names in the field on the MTC. That is not the case and we have now been informed that new hardware is needed as well as a new server to support the current platform of MTC that is required to give us the functionality we were/are looking for. Training may be required for the new system.

A full PSAP assessment is forthcoming regarding radios for all departments which have either reached end of life or have passed it. This will determine the best route to take as far as the radios for all agencies. Mobile and portable radios will be included in the assessment. Director Staunton submitted a loose capital plan and a proposed capital policy to the Board for review and discussion. We will be NG911 ready by 2020.

FY2019 Budget

The FY2019 Budget was reviewed and discussed.

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek to allow Director Staunton to amend the budget based on their discussion and revisit the motion at the next Board of Director's meeting in September.

Proposed Financial Policy

Dan Berg worked with Director Staunton to draft a policy that will be reviewed in depth at a future Board Meeting.

IPRF Pooling Agreement

The board recommends Attorney John Kelly review the IPRF renewal agreement and any changes be highlighted before being presented to the Board for approval.

48 Month Copier Lease Renewal

A motion was made by Village Administrator Palm, seconded by Village Manager Volpe. Motion approved by voice vote.

Closed Session

A motion was made by Village Manager Volpe, seconded by Village Administrator Palm to enter closed session @ 11:05 am. Motion approved by voice vote.

Respectfully Submitted,

Christine Randall, Administrative Assistant